

Approved  
2-21-18

CRYSTAL BAY CONDOMINIUM ASSOCIATION, INC.  
Reconvened Annual Organizational Meeting of BOD  
January 31, 2018  
In the Grand Atrium

**Directors in Attendance:**

Thomas Burke  
Denis DeMarino  
Michael Gordon

**Also Present:**

Phil Colettis, Director of Operations/ Ameri-Tech  
Gloria Reed, LCAM, Ameri-Tech Manager

**MINUTES OF THE MEETING**

**Call to Order:**

Denis DeMarino called the Meeting to order at 7:10PM pursuant to notice duly posted on January 29, 2018 and a quorum of Directors present.

**Election of Officers:**

Director DeMarino nominated Thomas Burke for President, Seconded by Director Gordon, which he accepted.

Director Burke nominated Denis DeMarino for Treasurer, Seconded by Director Gordon, which he accepted.

Director Burke nominated Michael Gordon for Secretary, Seconded by Director DeMarino, which he accepted.

Following a full discussion and agreement of all directors after a Motion by Director Burke, Seconded by Michael Gordon, it was agreed that officer positions will rotate every few months as needed.

**New Business:**

There was a Motion made by President Burke, to accept the resignation of Adam Karol. Adam notified the board by email on January 24, 2018, that he was resigning. Second was made by Director Gordon. Following a full discussion and agreement, the resignation was accepted unanimously.

There was a Motion by President Burke to accept the proposal of Bay Area Grounds to be the new landscaping company. Second was by Director DeMarino. Following a full discussion and agreement, the Motion passed unanimously.

There was a Motion made by President Burke to accept the revised proposal from Coastal Service to repair the generators in Building C and B. Second was made by Director Gordon. Following a full discussion and agreement, the motion passed unanimously.

The proposed date for the next meeting is Wednesday, February 28, 2018 at 7:00 pm.

**Adjournment:**

There being no further business to come before the Board, upon the Motion of President Burke. Second by Director Gordon, and with unanimous approval, the Meeting was adjourned at 7:34PM.

Respectfully submitted:

  
Gloria Reed, LCAM