

# Crystal Bay Condominium Association

## Milestone Inspection (Phase 1)

### April 1<sup>st</sup> and 2<sup>nd</sup> (Starting at 9:30AM)

To all Unit Owners and Tenants

On April 1<sup>st</sup> and 2<sup>nd</sup>, EIRS (Engineering Inspections & Restoration Services) will be completing the State mandated inspection of all buildings.

Inspector will need access to:

1. **All common walkways and common areas** within the condominium.
2. **25% of private units.** We are requesting volunteers to “preschedule” this inspection by responding via email to [bneubecker@ameritechmail.com](mailto:bneubecker@ameritechmail.com) advising which day (April 1/2) would best so that we don’t need to enter your unit without you being present. We currently have 11 units that have volunteered as of 3-11-2024.

58 total Units must be inspected to satisfy the requirements of the state.

If someone has a specific concern regarding their unit or balcony, their name should be added to the list. Total time requires for each unit is approximately 5 to 10 minutes.

If we do not receive sufficient volunteers, Units will be inspected under the supervision of the Property Manager and current Board Member using the “Unit Key” provided to Ameritech in case of emergency. Each unit that is inspected without the owner/tenant present will receive a note attached to the door it was inspected.

MILESTONE INSPECTION					
VOLUNTEER BY BUILDING					
3/11/2024					
A	B	C	E	F	
	105	308			103
	305	205			204
		703			306
		310			203
		504			

Thank you for your anticipated cooperation!!!

**Bay Condominium Association**